

## Practical Guide for Participants

We are very glad welcoming you at the *Fourth International Conference on Webometrics, Informetrics and Scientometrics (WIS) & Ninth COLLNET Meeting*. In order to ensure that you have a pleasant stay in Berlin, please take into account the following informations. If have any queries concerning your stay, please do not hesitate to contact us at the Registration Desk.

**Conference Venue:** The conference is held at Seminar Building Hegelplatz (Dorotheenstraße 24) which is located on the backside of the Humboldt University Main Building (see map at conference website).

**Mobile Contact:** From Thursday, July 24 till Friday, August 1 you can reach one of the organisers via mobile phone: (49) 016 34 50 34 32.

**Internet and Computer Access:** Wireless Internet is supplied at the conference venue from 8 a.m. till 9 p.m. via W-LAN "HU-WPA-PSK" with password: collnet08

At the conference site, there are computers available in the library for the use of the participants. The library is situated in the ground-floor on the right hand side. You need a personal username and password, which you can get at the registration desk in the vestibule of the conference venue.

Conference website: <http://www.collnet-berlin.de>

Papers: <http://www.collnet.de/Berlin-2008>

Program: <http://www.collnet.de/Berlin-2008/COLLNET2008program.pdf>

### Accommodation:

#### **Dietrich-Bonhoeffer-Hotel**

Ziegelstraße 30

D-10117 Berlin - Mitte

Phone: +49 (0)30 28 467 0

#### **Guesthouse Humboldt-University**

Ziegelstraße 13a

D-10117 Berlin - Mitte

Phone:+49 (0)30 2093-1186

Both facilities can be reached easily within walking distances from the conference venue. Please follow Dorotheenstraße in a westward direction to Universitätsstraße, turn right, cross river Spree and make a left turn into Ziegelstraße.

### Banking/ATM:

**Money exchange office:** Please follow Dorotheenstraße in a westward direction to Friedrichstraße. The exchange office is located at the corner.

You can also use **ATM machines** to access money from home if your home bank is part of the Cirrus, Star or Maestro systems. Most machines take Visa and MasterCard as well. Either you make your cash withdrawals at Humboldt University Main Building or at Deutsche Bank diagonally opposite Main Building. Deutsche Bank: Unter den Linden 13-15, Mon. - Fri. 10 a.m. - 6 p.m.

**Public Transports:** We recommend to travel by public transport. Berlin has an extensive network system of underground lines (U-Bahn), urban railway lines (S-Bahn), buses and tramways (Tram), allowing you to reach every location and sight in town in a safe and convenient way.

A single tickets costs €2.10, a daily €6.10 for up to Berlins boundaries (Zone AB). All tickets must be validated before the trip and shown in Buses to the driver!

*Approach for trains:* Bahnhof Friedrichstraße (underground / urban railway lines / Tram / Bus). From Hegelplatz (Humboldt University) please walk in a westward direction to Friedrichstraße. Then turn right (five minutes).

**Meals:** Your registration includes lunches. They will be served between 12:30 and 14:30 at restaurant "Cum Laude" located in the University Main Building (Entrance Dorotheenstraße / corner Universitätsstraße). During the registration we will hand to you your lunch vouchers. With the value of €8 you will be able to choose a menu and a non-alcoholic drink. Meals and drinks that exceed the limit are *at your own expense*. Unfortunately, to receive a pay out is not possible.

### Socials:

#### **Sightseeing Tour Wednesday 4pm30:**

On Wednesday, we offer guided tours in English language. Berlin City Bus Tour starts in front of the University Main Building. Participants who are interested in a Guided Walk hosted by our student Najko Jahn and by Frank Havemann meet at Registration Desk. Both Tours end at the dinner venue.

### Conference Dinner, Wednesday 7:30 p.m. Frannz Klub:

Address: Schönhauser Allee 36 / Corner Sredzkistraße, Berlin, Prenzlauer Berg

Via public transport: U-Bahn Eberswalder Straße (U2, Tram M1, 12)

In case that you do not join sightseeing tours, trams leave from Friedrichstraße (20 minutes). Alternatively, take urban railway (S-Bahn) from Friedrichstraße to Alexanderplatz and change for the Underground line U2 to Pankow.

The Frannz Klub is located in Kulturbrauerei, an former brewery. From Station Eberswalder Straße please follow Schönhauser Allee southwards to

Sredzkistraße. The entrance is at the front of Tower House. <http://www.kulturbrauerei.de>



**Museum Island:** Within two minutes walking distances, you are able to visit the unique ensemble of Museum Island. Famous for its Ancient (Pergamon-Museum, Altes Museum), Early Modern Times (Bode-Museum) and Romanticism (Alte Nationalgalerie) collections, Museum Island offers you a comprehensive presentation of the stocks.

**Reichstag, Bundeskanzleramt and Brandenburg Gate:** Along the boulevard Unter den Linden many sights are just in walking distance from the conference venue. Starting from Humboldt-University Main Building in westward direction, the boulevard ends at Brandenburger Gate where it takes you just few steps to enter the Parliament and government district.

**Embassies:** <http://www.berlinfo.com/Worktime/Authorities/embassiesa>

**Medical Emergencies:** phone 110 or go to the registration desk in the vestibule at conference site.

**Airport:** Due to security checks, please take into account that you have to arrive at the airport two hours before departure.

Tegel Airport and Schönefeld Airport are approachable by public transport in approximately 45 and 60 minutes, respectively.

Travellers to Tegel Airport please take Bus TXL from the bus stop in front of the University Main Building or go by U-Bahn U6 to Kurt-Schumacher-Platz and change to bus line 128 westward.

To Schönefeld Airport, please go by train Airport Express or by urban railway line (S-Bahn) S9 departing from Friedrichstraße. Please note that for travelling to Schönefeld Airport you require Zone ABC.

**Taxi:** The Taxi functions with a meter and you may request a receipt at the end of the trip. Whenever you leave your place of stay, make sure that you have the directions to be able to return.

### Useful Phrases:

#### English

Please take me to \_\_\_\_\_

Black tea with Milk

Coffee with Milk

I am Vegetarian

I don't eat

pork / fish / beef / egg

Boiled rice

Not Spicy

Mineral Water

Soda Water

Can I Have the bill please

Please let me know where is \_\_\_\_\_

How to reach \_\_\_\_\_

#### German

Bitte, bringen Sie mich zu \_\_\_\_\_

Schwarzer Tee mit Milch

Kaffe mit Milch

Ich bin Vegetarier

Ich esse kein

Schweinefleisch / Fisch / Rindfleisch / Ei

Gekochter Reis

Nicht scharf

Mineralwasser

Selterswasser

Bringen Sie mir bitte die Rechnung

Bitte sagen Sie mir, wo ist \_\_\_\_\_

Wie kommt man zu \_\_\_\_\_